

Alpenglow Community School

Registration Package 2013-2014



Student's Name _____

Program _____ Kindergarten

_____ Grade One

_____ Grade Two

_____ Grade Three

_____ Grade Four

**COMPLETED
PACKAGES &
DEPOSIT DUE**

APRIL 16-19

PLEASE DROP OFF

9:30AM-NOON

AT THE

RALPH CONNOR
MEMORAIL CHURCH

WITH MELANIE

OR

MAIL IT TO US:

ACES

PO BOX 8502

CANMORE AB, T1W 2V2

Alpenglow Community School

Registration Checklist – Office Use Only Please

Completed packages Due April 16-19 9:30am-noon
 at Ralph Connor Memorial Church, Main level, Church Office with
 Melanie or mail to ACES, PO Box 8502, Canmore AB T1W 2V2

Date Received	
Student Name	
Parent/Guardian Name	
Parent/Guardian Name	
Students Program	
Kindergarten - completed ASQ	
Completed Registration Form	
\$200 deposit	
Postdated cheques	10 x \$55 2 x \$275
Bussing Required	
Copy of Childs Birth Certificate	
Copy of Alberta Health Care	
Copy of Legal Guardianship (if applicable)	
Settlement Services Referral	
Special Services	
Learning Support	
Speech Therapy	
Occupational Therapy	
Behaviour	
Reading Intervention	
Counseling	
Other	
Fall Meet & Greet Date	

ALPENGLow COMMUNITY SCHOOL

REGISTRATION PACKAGE

Kindergarten

Grade One

Grade Two

Grade Three

Grade Four

Student Information

Legal First Name	
Also known as	
Surname	
Birthdate (year/month/day)	
Female Male	
Home Address	
Town, Province	
Postal Code	
Home Phone Number	
Mailing Address (if different than above)	
Town, Province	
Postal Code	
Citizenship	
Is there a Legal Guardianship pertaining to this child?	YES NO If yes, please include a copy with this registration package.
Alberta Health Care Number	
Birth Certificate Number	
Alberta Learning Student ID Number	
Has this student been involved with any Special Services? Please list	Learning Support Speech Therapy Counseling Occupational Therapy Behaviour Reading Intervention Other:
Would this student like to apply for Bussing	YES NO

Citizenship / Immigration Status

A copy of the student's birth certificate, passport or visa/ immigrations documentation is required.

Canadian Citizen	Yes	No	FOR OFFICE USE ONLY
Birth Country, if not Canada			
Temporary Resident (student has a study permit)	Yes	No	Citizenship Code: 5 Enrolment Code: In Canada: 415 Outside Canada: 416
International Student Fees Apply			
Student Visa Expiry Date	Year Month Day		
A child lawfully admitted to Canada for permanent residency. Student presents permanent resident card.	Yes	No	Citizenship Code: 2
A child living in Canada with a biological or adopted parent who is a Canadian Citizen.	Yes	No	Citizenship Code: 6
A child living in Canada with a biological or adopted parent who has Landed Immigrant Status, Study Permit or Work Permit. Proof of parent's documentation and copy of child's passport required.	Yes	No	Citizenship Code: 7
A stepchild of a Canadian; student presents passport and study permit. Biological or adopted parent provides passport and proof of application for permanent residency and fee payment to Citizenship and Immigration Canada.	Yes	No	Citizenship Code: 9 Enrolment Code: 417
A stepchild of a Temporary Foreign Worker; student presents passport and study permit. Biological or adopted parent provides passport; stepparent provides passport and work permit.	Yes	No	Citizenship Code: 9 Enrolment Code: 418

Program Fee

Alpenglow Community School is an alternative program administered under the Canadian Rockies Public School Division. To participate in this program there are extra program fees that are required. We do not wish for this to be a barrier to any student's enrolment. Please feel free to contact us in order to discuss payment options. Please make cheques payable to "ACES"

Registration Fee **\$200 due April 16-19, 2013**

Program Fee **\$275 due September 3, 2013**

Program Fee **\$275 due February 3, 2014**

Or 10 payments **\$55/month (due the 3rd of each month)**

Parent/Guardian Information

Legal First Name	
Also known as	
Surname	
Relationship to Student	
Legal Guardianship	YES NO
Home Address	
Town, Province	
Postal Code	
Child's Primary Residence	YES NO
Mailing Address (if different than above)	
Town, Province	
Postal Code	
Home Phone Number	
Cell Number	
Work Number	
Email Address	

Parent/Guardian Information

Legal First Name	
Also known as	
Surname	
Relationship to Student	
Legal Guardianship	YES NO
Home Address (if different than other parent/guardian)	
Town, Province	
Postal Code	
Child's Primary Residence	YES NO
Mailing Address (if different than above)	
Town, Province	
Postal Code	
Home Phone Number	
Cell Number	
Work Number	
Email Address	

Freedom of Information and Protection of Privacy Act (FOIP)

The personal information collected on this form is part of the district registration process and is authorized under the provisions of the *School Act* and its regulations and also under Section 33(c) of the *FOIP Act*. All personal information collected during the registration process and during the course of the school year will be used to provide an educational program and ensure a safe and secure school environment. If you have any questions regarding the collection or intended uses of this information please contact the school principal.

Why would you like your child to attend Alpenglow Community School?

Has your child ever attended a Waldorf Inspired Outdoor Program?

Please note any details about your child, which you may find helpful to the teachers (i.e. special interests and abilities, physical attributes, and behaviour, medical or emotional difficulties to overcome, academic strengths and challenges.)

Is there anything else that you would like us to know about your child or family?

Emergency Contact Information

Emergency Contact #1 Name	
Phone Number	
Emergency Contact #2 Name	
Phone Number	
Emergency Contact #3 Name	
Phone Number	
Emergency Contact #4 Name	
Phone Number	
Doctor	
Phone Number	
Siblings Name	
School and Grade	
Siblings Name	
School and Grade	
Siblings Name	
School and Grade	

Does the student have any allergies? If yes, please explain.

Does the student have any medical conditions? If yes, please explain.

Are there any medications to be taken at School? If yes, please explain.

Name of person(s) NOT authorized to take Children from the school.

Francophone Rights

According to the *School Act and section 23 of the Canadian Charter of Rights and Freedoms*, a parent or legal guardian who is a Canadian citizen has the right to have his/her children receive school instruction in French.

This applies if the parent/ guardian is a resident of Alberta **and**: French was the first language learned, and is still understood, by at least one parent;

or one or more of the parents, **or** one of their children received, **or** are receiving instruction in a French first language program

or school in Canada (this does not include a French Immersion program).

Do you claim entitlement to a francophone education under the terms of the *School Act*?

YES

NO

If YES, do you wish to exercise these rights?

YES

NO

If YES, please contact the local Francophone School Divisions.

Aboriginal Ancestry

If you wish to declare that you are an Aboriginal person, please specify:

Status Indian

First Nations Non-Status Indian

First Nations Métis Inuit

Alberta Learning is collecting this personal information pursuant to section 33(c) of the FOIP Act as the information relates directly to and is necessary to meet its mandate and responsibilities to measure system effectiveness over time and develop policies, program and services to improve Aboriginal learner success.

For further information or if you have questions regarding the collection activity, please contact the office of the Director, Aboriginal Policy, Policy Sector, Alberta Learning, 10155 – 102 Street, Edmonton, AB. T5J 4L5

English as a Second Language (ESL) Eligibility

ESL students are identified as Canadian-born or foreign students.

A Canadian student is eligible for ESL support when the primary language spoken at home is a language other than English.

Is your Child within this category?

YES

NO

If Yes, what language is spoken at home? _____

A Foreign-born student is eligible for ESL support when the student has recently immigrated to Canada.

Is your Child within this category?

YES

NO

If Yes, what language is spoken at home? _____

Please have both parents/guardians initial the consents below and sign at the end of this section.

Enrollment Acceptance Consent

We wish to enroll our child in the Alpenglow Community School. We understand that the final acceptance of a child’s enrolment is conditional upon available space and a meet and greet with the student and parents/guardians is required. Alpenglow Community School reserves the right to refuse admission or require the withdrawal of any child should the School decide it is best for the child or the School.

Parent/Guardian Initial

Parent/Guardian Initial

Collection of Personal Information Consent

We consent to having the Alpenglow Community School (ACS) & Canadian Rockies Public Schools (CRPS) collect personal information that may include student identification information, parent/guardian work and home contact information, emergency contact names and phone numbers, doctors name and phone number, health care card number and any other information that ACS & CRPS deems necessary for admission and registration.

Parent/Guardian Initial

Parent/Guardian Initial

Disclosure of Personal Information Consent

We further consent to the use and disclosure of information contained in this form and otherwise collected by or on behalf of the Alpenglow Community School and Canadian Rockies Public Schools for purposes of evaluation, admission and registration of new students, accounting, payroll and billing purposes; and school communications.

Parent/Guardian Initial

Parent/Guardian Initial

Photo Consent

We consent to having photographs of our child taken and shared within the classroom and school environment

Parent/Guardian Initial

Parent/Guardian Initial

Promotional Material Consent

We consent to having photographs of our child used by Alpenglow Community School and Canadian Rockies Public Schools for newsletters, program pamphlets and other promotional material.

Parent/Guardian Initial

Parent/Guardian Initial

Release of Student Information to AB Health Services Consent

Alberta Health Services and Canmore Public Health, administers the Child Immunization program within the Canadian Rockies Public Schools. The school will normally make the parent/guardian name, phone number and mailing address as well as the student's name, grade and birth date available to the Health Authority to facilitate the passing on of information about their programs.

I give permission for the release of the above information to the Alberta Health Services and Canmore Public Health.

Parent/Guardian Initial

Parent/Guardian Initial

Emergency Response Consent

We understand that medical & emergency contact information is required in order to register at this school, to assist the school authority in making an informed decision to respond in the case of an emergency. The medical information given in this registration form is accurate and will be updated by the parents/guardians as needed.

Parent/Guardian Initial

Parent/Guardian Initial

Medical Treatment Consent & Release

We the parents/guardian of the student listed in this registration package, do hereby request and authorize personnel employed by Alpenglow Community School and the Canadian Rockies Public Schools to provide necessary first aid to the said student and, for so doing, this will serve as a release and indemnification of and from any action or inaction of any personnel of Alpenglow Community School and the Canadian Rockies Public Schools associated with rendering of first aid to the said student.

Further, the undersigned parents/guardians recognize and acknowledge that the personnel employed by Alpenglow Community School and/or Canadian Rockies Public Schools who may, as a result of this request, be rendering first aid to the said student are not medical practitioners.

Parent/Guardian Signature

Date

Parent/Guardian Signature

Date

***Please note: If prescribed medication is required to be administered on a daily basis at the school, please obtain the permission form from the office.

Thank You.

Display of Student Work Consent

As a result of changes in copyright and various other legislations, schools are required to get written permission from parents/guardians before any of the children's work or photographic images can be displayed outside of school.

We understand the production(s), work(s) may be shown at educational displays during open house, in-service sessions and other school related activities at school or school board sites or at school or school board sponsored displays in the community, the Internet, or included in educational or promotional materials.

We hereby grant permission to Alpenglow Community School and Canadian Rockies Public Schools (for nonprofit, educational purposes) to:

Record, photograph and tape (audio, video, still) our child.

Parent/Guardian Initial

Parent/Guardian Initial

Publicly display any of our child's work.

Parent/Guardian Initial

Parent/Guardian Initial

Reproduce any of our child's work.

Parent/Guardian Initial

Parent/Guardian Initial

Outdoor Consent

Children love to explore and play in nature. With the natural beauty that surrounds us, it is our intent within the Alpenglow Community School to regularly spend time with the children outside.

We hereby consent that our child may be taken on Nature Walks around Canmore, which are organized and lead by Alpenglow Community School during the school year. The children will go on Nature Walks and will regularly spend time outdoor at various parks, wooded areas and streams within walking distance from the school. Parents/Guardians will be notified of any outside gatherings that require additional parental supervision or use of transportation in advance.

Parent/Guardian Initial

Parent/Guardian Initial

Transfer Students Only - Transfers Consent

Permission for Transferring of Student Files

Name of School last attended _____

Address of last School _____

Alberta Learning Student ID Number _____

Parent/Guardian Initial

Parent/Guardian Initial

This consent form remains in effect for the 2013-2014 school year while our child remains at Alpenglow Community School or until I/we rescind the Consent Form.

Parent/Guardian Signature

Date

Parent/Guardian Signature

Date

Thank you for taking the time to fill out this registration package, we look forward to having your child & family join in the Alpenglow Community School.

“There are not seven wonders of the world in the eyes of a child.

There are seven million.”

- Walt Streightiff

Parent/Guardian Information Sheet Collection and Use of Personal Information

Freedom of Information and Protection of Privacy Act (FOIP Act) Collection of personal information Notice, s.33 FOIP Act

The FOIP Act sets controls and standards on how public bodies, such as school boards, collect, use and disclose personal information they have in their custody or under their control.

The FOIP Act requires that when school boards collect personal information directly from individuals the information is about, that these individuals be provided with the legal authority for the collection, be explained the purpose of the collection, how the information will be used and be provided a contact person should they have any questions relating to this activity.

The information collected, as part of the school registration process is personal information referred to in the FOIP Act. This personal information is collected pursuant to the provisions of the School Act and its regulations (e.g. for the establishment of a student record, determination of residency) and pursuant to section 32(c) of the FOIP Act as the collection is related directly to and is necessary to a school board's obligation to provide students with an education program that meets their needs and to provide a safe and secure school environment (e.g., program placement, determination of eligibility and/or suitability for provincial or federal funding, contact and health related information in event of problems or emergencies).

Once the information is collected and compiled, Canadian Rockies Public Schools believes the uses listed below are part of a vital, healthy and functioning school and participation of all students is important and encouraged. Here are activities where information may be used.

- ~ ·the use of a student's name, photo and comments in the school calendar, newsletter, yearbook, graduation book, or other school publication.
- ~ ·the taking of individual, class, team or club photos for school purposes and the use of student photos for the issuance of transit/bus transportation, library and student union passes.
- ~ ·the use of student names on artwork or other creative work or material of students displayed at school or school board sites or at a school or school board sponsored display in the community, provided the Copyright Release Form is properly completed.
- ~ the use of student names in honour rolls, work ethic, (listings), graduation ceremonies, scholarship or other awards within the school or school board.
- ~ the use of student names and academic information necessary for determining eligibility or suitability for provincial, federal or other types of awards or scholarships in the event the board applies on a student's behalf.

- ~ the use of student's names, related contact information and telephone numbers for absenteeism verification.
- ~ the taking of photos and/or videos of classroom activities, and their use by the media or other organization where students are not interviewed or identified by name. (Where individual students are identified or interviewed and the material will be used outside the school a separate and specific consent will be required. You will be contacted prior to this event taking place.) Please note that photos and/or videos of school activities that are open to the general public may be taken and used for purposes within and outside of the school.
- ~ the taking of photos/videos of classroom and other school activities by the school board where the material will be used within the school. (Where individual students are identified or interviewed and the material will be used outside the school, a separate and specific consent will be required. You will be contacted prior to this event taking place).

If you have questions or concerns with any of these uses of information, please notify the school principal in writing.