

Playground and Outdoor Learning Space

Meeting Minutes Nov 22nd

Discussion of background lead by Shannon and brief review of 3D rendering of conceptual design. ACES concrete budget \$81,000. Funding still TBD for the future including NDP funding and grant applications. As of now we are proceeding with only the confirmed budget amount. Plan for Phase 1 is Natural Playground Structure is the priority and our only pursuit given the budget. We also must keep in mind overall plan as subsequent phases will proceed in the future with funding. Goal to have natural play structure in place for the start of school Sept 2019. Given our very tight timeline a Request for Proposals (RFP) needs to go out to tender ASAP. Goal for RFP to go out to tender early Jan, receive bids by Feb, have contract signed by March in order to meet procurement requirements for a construction deadline of Aug 2019. We are aware this is a tight timeline and will do the best we can with the time and resources available to our committee. In discussions the committee is leaning towards a design build delivery method. Committee to submit all meeting minutes to ACES council. Jolene to chair playground committee as ACES representative. Committee all to continue thinking about community connections for donating resources, labor, and materials. Next meeting date set for Dec 6th at 7pm - if you are not able to attend please let Jolene know and we can accommodate for online conference call.

Action Items (in priority order):

1. Obtain a sample Request For Proposal (RFP) - Karen. If Karen you are unable to obtain then James will investigate other sources.
2. Performance Specifications (Design Criteria) - Jolene to do initial draft and distribute by Nov 26th for committee review and edits.
3. Shannon to send to committee existing site plans of the school grounds.
4. Jolene to discuss with ACES (Lindsey and Lexi) who will discuss with CRPS - permitting, approvals, and how to post the RFP online.