

ACES Meeting Minutes October 18 2016 CCHS

ole, Neil, Lindsay, Shelly, Lorna, Mary, Ronna, Shannon Munroe, Amy, Chandí, Christine, Lindsey

ed
ed
lly exited

	Discussion /Action	Follow Up By Who/ When
Agenda		
	Call to Order - Motioned by Nicole, seconded by Neil Approve Agenda - Motioned by Chandí, seconded by Lindsey	
Last meeting's minutes		
	Accept minutes from September 20, 2016 Motioned by Lindsey, seconded by Neil	
Positions		
	Treasurer position is vacant. Position could be filled by someone with finance experience that has a business sense/vision for the school. Alpenglow currently has an accountant. Objective is to make the position manageable and attractive to a volunteer. In the past the ECP program took a fair bit of the Treasurer's time. That will not be the case going forward. In the future the Treasurer would do the monthly updates and also be actively involved in the decisions of ACES.	Mary will work with Theresa on a job description. Maureen will distribute it in the newsletter. Members will spread the word about the playground.
	Director at Large is open. This position helps with one off projects. For example the Director at Large could support playground development. Someone with a helpful/useful skill set could come forward and offer their services.	This will be put in the newsletter.
Business		
	Grocery cards are going well. 79 families participating - 107 kids. We have raised \$2,500 thus far in the year.	Shelly to continue to encourage families to sign up.
	Mabels Labels fundraiser is an option. Alpenglow has an account.	Maureen to track down account information.
	Casino is an option. ACES is on the waiting list.	Mary will follow up with Theresa to find out where we are in the list.
	Photos - For photo retakes - Question is if parents do retakes, are they still able to choose between the first photo and the second photo. Need to be very careful not to overburden the volunteer photographers. In other schools you only have access to re-takes if you do re-takes. Maureen needs help on re-take day to shuffle kids.	Decision - If you do retakes you purchase re-takes. If you also have originals, you have to pay for them. Maureen will help on retake day.
	Maureen working with Jane Matthews on supply purchases. Deborah has some ideas for supplies that would be appropriate.	Ronna to get list of supplies from Deborah. Maureen to follow up with Jane.
	Chair slippers have arrived.	Maureen to distribute.
	Current website isn't able to host the Alpenglow video. Should the website be upgraded to be able to host the video? Cost is \$140 (USD) per year with a two year sign up.	
	Neil motioned to increase website to be able to host video. Nicole seconded. All in favour, everyone. Opposed, none.	

	Motion passed.	
	Desk order has been processed. They are on their way.	
	Is there an inventory of Alpenglow assets? A few different inventories have been initiated. One in the form of photos. This could also be a potential task for a Director at Large. We have some extra barcodes from the book library system that could be used on the desks.	Chandi has barcodes.
	Policies and Procedures document has been revised to delete all references to ECP.	
	Motion to adopt revised PP document by Nicole, seconded by Neil. All in favour, everyone. Opposed, none. Motion passed.	
	Communications committee confirmed. Need to establish a date for the first meeting	Nicole will send a doodle to for the meeting.
	Playground development - Lexi has a keen understanding of the work and process to date with respect to KEA. The previous plans should be revisited to see what still applies. Idea would be to leverage the past work to come up with a plan for future developments. Nicole has software that may be useful. Neil will initiate the development of a Playground Committee. Could be useful to learn from the experience of ERS - they made it a big community effort.	Neil to contact Lexi and cont (Hans, Chris, Ken Reardon, t regarding a Playground Com
	Ronna to research eurythmy bars (Monika H has some so will look at hers as example). Might be able to make our own. Could look at PD opportunity for teachers.	Ronna to look at Monikas.
	There is waldorf PD training for teachers in Calgary in April. Perhaps teachers could attend in lieu of the PD they do in February.	Nicole to follow up with Han
Report		
	Winterfest - Fundraising has started for Winterfest. Committee is working hard to get financial support for the event. Some vendors already set up. Others are being approached. Craft night set for November 10th from 6 to 8 at Bagel Co.	
	Lantern walk - Play practice is underway. Cider has been donated for the event. Thank you Nutters!	
	Springfest - Possible dates for Springfest and the year-end potluck have been identified.	Chandi to share them with h confirmation.
	Teacher appreciation - Was in February last year. Teacher appreciation week is in April. Will apply to teachers, support staff and administration.	Chandi will find out when Te Appreciation week is and wc Lorna to set a date.
	Need to decide on ways to thank the contributors to the events and to the chicken coop. Posters and notices at events. Newsletter. Thank you cards. Window stars. Newspaper ads. Contributors page on the website.	Maureen to follow up with C get list of donors for chicken regarding a plaque or name; coop itself.
	Lanterns - Do teachers need support in making lanterns or do they have plans to do so. ACES will do education on lantern walk in advance. Maureen will put information in the newsletter.	Maureen to follow up with t regarding lantern making. Cl provide Maureen with infor
	Motion to adjourn	
	MOTION by Lindsey and seconded by Neil	
	Meeting Adjourned	