

ACES Meeting Minutes September 10, 2019, Elevation Place, 7pm

In Attendance: Jolene, Teresa, Lexi, Amy, Maureen, Melanie, Lindsey, Ronna (7:24)

Item	Topic	Discussion /Action	Follow Up By Who/ When
1	Call to order 7:07 pm	Motioned by Lexi Seconded by Melanie	
2	Approve Agenda	Motioned by Lindsey Seconded by Melanie	
3	Approve June 25, 2019 Minutes	Motioned by Jolene Seconded by Lindsey	
4	Calendar Updates and Upcoming Events (in the next month)	<ul style="list-style-type: none"> • Information night on September 12 • Potluck and talk on September 24 • Missing Links sausage order in October • Lantern walk in November • Winterfest end of November/early December 	<ul style="list-style-type: none"> • Maureen to put out call for Missing Links sausage sales coordinator • Maureen to get approval for dates (see festivals and welcome potluck below)
5	President		
	Appoint new society members –	<ul style="list-style-type: none"> • MOTION – Lexi motions to appoint Teresa Cool as Treasurer, seconded by Lindsey, all in favour, none opposed. 	
	Realign strategic priorities –	<ul style="list-style-type: none"> • Priorities for last year: A) Getting financial house in order; B) Allocate funds to priorities; C) Apply for community enhancement grant; D) Communication and marketing plan; E) Parent education; F) Teacher attraction and retention; G) Annual calendar; H) Playground; I) Update roles and responsibilities in Master Agreement; and J) Community • Potential priorities for this year: A) Construction of an outdoor classroom; B) Communication and marketing strategy (building the case for continued investment by CRPS in Alpenglow kindergarten; C) Mentor to help develop programming; D) Implement Master Agreement; E) Casino application; F) Successful festivals; and G) Handwork program for K and grades. 	<ul style="list-style-type: none"> • Maureen to register Alpenglow for Canmore preschool fall fair (September 21) • Lindsey to approach Heather to see if she will attend on behalf of ACES (paid) • Maureen to register us for the Early Years event

	Goals for 2019/2020 -		<ul style="list-style-type: none"> Next meeting we will decide on the subset of priorities (from list above) that we will focus on this year. Lexi to provide relevant details to help inform decisions.
	Parent survey results -		<ul style="list-style-type: none"> Deferred to next meeting
	Volunteer recruitment for ACES –	<ul style="list-style-type: none"> Lindsey and Ronna have been in touch with a few people that are interested in playing a role on ACES. 	<ul style="list-style-type: none"> Ronna and Lindsey will follow up
	Speaker series -	<ul style="list-style-type: none"> September talk to coincide with welcome potluck Possible talk on risk and risk tolerance (perhaps engage members of the parent community – e.g. professional climbers – for talk) Share resource videos with families 	<ul style="list-style-type: none"> Ronna to set up September speakers Ronna to pursue an October speaker Start planning in November for speakers for new year
	Agenda items for meeting with Chris, Hans and Chris -	<ul style="list-style-type: none"> How much time other elementary schools in CRPS are spending outside to allow for comparison with Alpenglow. New student information Porta potty Roles and responsibilities for ACES 	<ul style="list-style-type: none"> Lexi and Lindsey to build agenda for meeting/s
	Marketing strategy -	<ul style="list-style-type: none"> Will be addressed when we discuss strategic priorities 	
	Forest play communication proposal -	<ul style="list-style-type: none"> Dave to send proposal to ACES regarding engaging a communication intern to help with communications for Forest Play. 	
	Relationship with parent council -		<ul style="list-style-type: none"> Deferred to next meeting
	Prep for parent info night -		<ul style="list-style-type: none"> Launch volunteer strategy at this event. Maureen to finalize. Maureen to send volunteer details to Lindsey. Lindsey to speak at event on behalf of ACES. Lexi to send speaking points to Lindsey. Jolene to get roses for teachers.
6	Vice President	<ul style="list-style-type: none"> Nothing to raise 	
7	Fundraising		

	Casino application -		<ul style="list-style-type: none"> • Lexi to complete before next board meeting
	Playground invoice -	<ul style="list-style-type: none"> • Jolene has received the invoice for work completed to date, includes a 10% holdback. • MOTION: Motion by Jolene to pay \$86,329.59 to Wilcow (after holdback) for work completed to date, seconded by Teresa, all in favour, none opposed. 	<ul style="list-style-type: none"> • Jolene to follow up with donors to see how they would like to be acknowledged • Lexi to follow up with Gov of AB funders to check on how we can speak publicly about the grant we received from them • Jolene to loop Lexi into correspondence regarding a possible playground announcement
	Outdoor classroom (phase 2) -	<ul style="list-style-type: none"> • Playground committee met with teachers and admin last week to discuss the outdoor classroom/tiered amphitheatre. • Waldorf pedagogy worked into design • Row of trees as a wind block • Seating for 30 with space behind for people to stand • Budget of \$40K to \$60K • Goal of construction by end of October • MOTION: Motion by Jolene to approve maximum budget of \$60K for outdoor classroom and to begin construction in October, seconded by Amy, all in favour, none opposed. 	<ul style="list-style-type: none"> • Outdoor committee meeting on Friday to discuss design, layout, budget, timing, etc. Jolene to represent ACES.
	Playground next steps (phase 3)	<ul style="list-style-type: none"> • Sand play area • Hillside slide • Legacy Project - Little ones play area – possible grade 5/6 project to design, budget etc. • Bermed nets • Signage • There will be approximately \$70K to pursue phase 3 	<ul style="list-style-type: none"> • Jolene and playground committee to continue to pursue these as phase 3
	Outhouse/Porta potty -	<ul style="list-style-type: none"> • There is a need for an outdoor washroom option for students • Port-a-potty cost is \$5,000 per year (to be locked when not in use) • This is a facilities item that should be raised with CRPS 	<ul style="list-style-type: none"> • Lexi will add this to the list of items for discussion with Chris and Hans
	Dance fundraiser -	<ul style="list-style-type: none"> • Should we do these again? 	<ul style="list-style-type: none"> • To be discussed at a future meeting
		<ul style="list-style-type: none"> • Thank you to Lisa R 	<ul style="list-style-type: none"> • Maureen to buy gift certificate/s and get a card
9	Treasurer	Nothing to report	
10	Festivals		

	Festivals calendar -	<ul style="list-style-type: none"> • Solstice spiral to continue 	<ul style="list-style-type: none"> • Lexi to send proposed dates to Maureen • Maureen to follow up with Chris regarding dates for festivals for this year • Melanie and Maureen to connect to identify volunteer positions for Winterfest
	Welcome potluck -	<ul style="list-style-type: none"> • Tuesday the 24th of September as a potential date for welcome potluck to be followed by a talk on waldorf and nature immersion 	<ul style="list-style-type: none"> • Ronna to line up speakers • Maureen to secure space and get approval for welcome potluck date
	Winterfest -	<ul style="list-style-type: none"> • Melanie has ideas for this years Winterfest 	<ul style="list-style-type: none"> • Melanie to pull together a Winterfest Plan for next board meeting
12	Admin		<ul style="list-style-type: none"> • Maureen to follow up with Executive on subsidies for families in need this year
13	In Camera		
14	Meeting Adjournment pm	Motioned by Amy Seconded by Lexi	