

ACES Meeting Minutes November 21, 2017, CCHS, Room 1209, 7pm

In Attendance: Lindsey, Melanie, Ronna, Maureen, Shelly, Amy

Item	Topic	Discussion /Action	Follow Up By Who/ When
1	Call to Order Approve Agenda	Call to Order - Motioned by Lindsey, seconded by Lorna Approve Agenda - Motioned by Ronna, seconded by Amy	
2	Approve Minutes	Approve minutes from October 17, 2017 motioned by Lindsey, seconded by Amy	
3	Playground Update		
3.a	Lindsey	Conceptual plan is done. There will be a conference call next week to review. Hans and Shannon will participate in the meeting. We had a yurt put into the design. We realized that the school owns the property right up to the creek. We may be able to move the yurt to the other side of the emergency road, in the forested area. We can look at this further during the conceptual design meeting. After the conceptual design meeting, we will be seeking feedback from a larger body of people (i.e. teachers).	
4	President's Update		
4.a	Nicole	Not present.	
5	Vice President's Update		
5.a	Lindsey	The parent council has been established. There is to be an email to the parent body to tell them that it has been established. Storage has to be factored into outdoor learning space and playground construction. There is no storage available for Alpenglow at CCHS. The conversation regarding full day kindergarten will continue with Chris McFee upon his return in December.	

		<p>Lindsey had a conversation with a teacher about the resources being provided to the teachers. Teacher is pleased with the new resources. Feels like some of what has been invested in helps compensate for the fact that there are fewer specialty teachers here relative to Calgary Waldorf.</p> <p>Lindsey asked about the peer to peer mentoring idea brought forth by Chris R. The teacher expressed that this isn't necessary because all of the teachers have been to CA for Waldorf training. Lindsey asked what the needs are of the teachers in terms of Waldorf mentoring/training. This is under consideration.</p>	
6	Admin Update		
6.a	Maureen	Does not have a contract.	Amy will revise contract.
6.b	Maureen	Has information on ukuleles. Will be ordering them right away.	Maureen to order.
7	Festivals Update		
7.a	Melanie	One shelving unit has been installed in the storage unit. Has helped immensely in the storage unit.	
7.b	Melanie	Winterfest – Still in need of volunteers for some rooms. We are at about 70% at the moment. Working to set up room leads who will either sign up for two years or mentor someone to take the rooms on next year. Food vendor has been established.	
8	Treasurer Update		
8.a	Lorna	Chris R is close to hiring a new EA.	
8.b	Lorna	Need to increase penalty cheque for those that don't make their annual volunteer commitments. \$500 proposed.	
8.c	Lorna	See report for details on recent meeting with Chris and Maureen:	

		Chris received a \$6000 grant and \$7800 from the Board. He will meet with Lorna and Maureen at regular intervals to update ACES on how he is spending the money.	
8.d	Lorna	Carrie didn't do a financial report for this month. Her next report will cover the last two months.	Lorna will have financial updates at the next meeting.
9	Fundraising		
9.a	Lexi	Not present. Email from Lexi has requested that we make a decision on the timing for the Missing Link Sausage sales.	We defer to Lexi on the timing. Consideration should be given to timing of this in relation to flower baskets and the raffle.
9.b	Lexi	CIP grant – Email from Lexi has requested that we defer submitting until June so Lexi can focus on other grants (TD etc.). Society members would like more information regarding the grant – what are the parameters for the application, what is in the current proposal? This needs to be considered in light of the current needs of the school. Is an ED still the right ask? Is a learning support teacher more appropriate?	Amy to track down current version of proposal and pull grant parameters together and share with ACES.
10	Director at Large		
10.a	Ronna	Would like funds to help fill some gaps in the existing collections in the library. MOTION: Motion from Ronna to spend \$400 on books for the library to fill gaps in book collections. Seconded by Lorna. All in favour. None opposed.	Ronna to work with Renee to buy books.
10.b	Ronna	Bins for library books are also needed. This will be covered with the \$400 approved above.	
10.c	Ronna	Chair slippers are still needed for Maureen's room. They have been ordered.	

11	New Business		
11.a	Water Station at Banff Marathon – Shelly	Banff Marathon has said that we can have a water station and in exchange we will get some cash. There are logistics involved. You have to set up the table as part of it. Mr. Tim is going to attend the meeting. Shelly ran a table last year. The event is in June.	Shelly will let Mr. Tim know to go on our behalf to collect details – how many volunteers are needed, what are the tasks, how much will be made.
11.b	Themed Gift Baskets – Shelly	Each class gets assigned a themed gift basket. We will ask teachers to put a note in their weekly email to parents to drop off items to go into the baskets. We will assemble the baskets and sell tickets at the Christmas concert. We draw names at the end of the event. MOTION – Lindsey motions to approve Shelly’s fundraising proposal, seconded by Ronna, all in favour yes, any against, no.	Shelly to run with this.
11.c	Photos	Idea of hiring a professional photographer for the student’s photos. Could offer family photos at the same time.	We will revamp the photo system last year. This is already on the radar.
11.d	Beach Body	Appreciate the offer. Concern is using the school body as a market for personal businesses. Even if there is money to be made and the concept is in alignment with Alpenglow values. Will take a pass on this offer.	
11.e	Survey results from last year		Amy to summarize for distribution to the parent body at the AGM or before.
11.f	Process for vetting funding requests – Amy	Request that we take a step back, before long, to take a look at where we are and what are needs are. We need to do a gaps analysis to see where we need to invest going forward.	To be part of upcoming planning sessions.
12	Old Business		
12.a		Need to allocate time in every agenda to run through the To Do lists from previous meetings.	Amy to incorporate into future agendas.
13	In Camera		

13.b		MOTION to go in camera by Ronna, seconded by Lindsey.	
13.c		MOTION to come out of camera by Lindsey, seconded by Lorna.	
14		Meeting Adjourned – Motioned by Lindsey, seconded by Lorna.	