

ACES Meeting Minutes May 1, 2019, CCHS, 7pm

In Attendance: Jolene, Nick, Lexi, Amy, Lindsey (7:30)

Item	Topic	Discussion /Action	Follow Up By Who/ When
1	Call to order 7:04pm	Motioned by Nick Seconded by Jolene	
2	Approve Agenda	Motioned by Jolene Seconded by Nick	
3	Approve March 19, 2019 Minutes	Motioned by Nick Seconded by Jolene	
4	Calendar Updates and Upcoming Events (in the next month)	<ul style="list-style-type: none"> • Playground Committee meeting • Parent council meeting • Teacher appreciation - May 8 • Nature of Boys talk – May 9 • No school for long weekend (Friday or Monday) • ACES meeting • ACES AGM (we need 25% of 65 families to get quorum) – highlights for the year: playground, waldorf mentor, kindy program, nature immersion, festivals, volunteer engagement; key priorities for next year: volunteer system, playground, kindy, waldorf mentor, kindy program, nature immersion, teacher stability • Raffle (tickets ready for AGM) • Springfest - May 31 	<ul style="list-style-type: none"> • Maureen, Amy and Jolene to move raffle forward • Maureen working on Maypole leader; still seeking a volunteer • Maureen to prepare for AGM • Amy to look at agenda for last years AGM and draft one for this year and assign tentative names to tasks • Lexi will look at last year's survey to prepare a report back on the results at the AGM • Follow up on a survey for this year at next meeting
5	President	<ul style="list-style-type: none"> • No question on board report 	
6	Vice President	<ul style="list-style-type: none"> • No questions on board report 	
7	Fundraising	<ul style="list-style-type: none"> • Flower orders are in; pick up scheduled for Wednesday • Amy, Maureen and Jolene to cover raffle tickets – to be drawn at year end potluck 	
8	Playground	<ul style="list-style-type: none"> • Playground committee continuing to make progress on the 	<ul style="list-style-type: none"> • Playground Committee to make formal recommendation

		<p>playground</p> <ul style="list-style-type: none"> • TD grant proposal was successful; we received \$20,000 to be put towards the outdoor classroom space • Still waiting to hear on other grant applications that have been submitted • Playground will be phased in over multiple years, beginning this year • Playground committee will bring recommendations to ACES for next steps; next Committee meeting is Monday 	<p>to ACES on hiring a contractor. Jolene to bring this to ACES. Letter should include scope of phase 1, cost and timeline</p>
9	Treasurer	<ul style="list-style-type: none"> • On track to be on budget at the end of the year • No questions on budget report • Budget updated for next year in advance of the AGM – to be finalized and approved at next ACES meeting 	<ul style="list-style-type: none"> • Nick to conduct an audit of last year's financial statements as per ACES bylaws
10	ACES Roles for Next Year	<ul style="list-style-type: none"> • Lexi to continue as president • Lindsey to continue as vice president • Jolene to continue as fundraiser • Nick to continue as treasurer • Amy to continue as secretary • Ronna not coming back as director at large • Melanie to continue as festivals 	<ul style="list-style-type: none"> • ACES to think about individuals that might be willing to be directors at large on ACES – roles would include: speaker series, supporting on festivals and fundraising, networking with parents • Lexi to flag highlights from the year in the next newsletter • Maureen to flag the opportunity to join ACES as a director at large in the next newsletter • AGM to be flagged in next newsletter
11	Festivals	<ul style="list-style-type: none"> • Teacher appreciation is next week • Need Maypole leader • Springfest planning underway 	<ul style="list-style-type: none"> • Maureen to connect with Melanie on teacher appreciation • Maureen to work with Melanie on Maypole leader • Maureen to send message to grade 5/6 class parents regarding kids in grade 5/6 helping with activity stations at Springfest
12	Director at Large	<ul style="list-style-type: none"> • Not present • See report 	
13	Admin	<ul style="list-style-type: none"> • We will attend the Early Years Fair in Canmore, but not Banff, going forward. The Canmore event was a good investment of our time. • Question regarding outside volunteers – individuals from the community that are keen to help out with activities/programs at Alpenglow. This is a good option to connect with the community. A criminal record check would be critical. • Posters for The Nature of Boys talk need to be distributed in town. 	<ul style="list-style-type: none"> • Maureen to pull together letter of intent for enrolling in Alpenglow for next year with updated wording • Maureen to follow up with Melanie regarding having sign up sheets for volunteering at the AGM • Maureen to arrange babysitting for AGM • Maureen to ask Chris about a space that some teens can use to babysit any kids that are present for the AGM • Jolene to distribute posters for Nature of Boys talk; Maureen to send list of places to put up posters in town

14	Other		<ul style="list-style-type: none">• ACES to review bylaws and bring forward any changes that are required within 1 week via email
15	In Camera		
16	Meeting Adjournment 9:30pm	Motioned by Lindsey Seconded by Nick	