

ACES Meeting Minutes May 14, 2020, Zoom, 7pm

In Attendance: Lexi, Amy, Lindsey, Jolene, Maureen, Karen

Item	Topic	Discussion /Action	Follow Up By Who/ When
1	Call to order 7:35 pm	Motioned by Jolene Seconded by Lexi	
2	Motion to approve informal agenda	Motioned by Jolene Seconded by Lexi	
3	Motion to approve last meetings minutes	Motioned by Jolene Seconded by Karen	
4	Vice President	<p>Lexi and Lindsey met with Chris and Hans this week. Chris shared that Erin and Jackie will be teaching a K/1 split. Erin and Jackie (who are trained in nature-based and forest play learning) will deliver the forest/nature elements of the K class.</p> <p>It will be very difficult to engage Dave in a contract for next year given the uncertainty around how the school will be run (online, blended, in school). Dave can offer Forest Play to all Alpenglow families.</p> <p>Depending on whether there is online versus blended (part time home, part time school) versus full school for next year, there may be some money that would otherwise be directed to EAs in the ACES budget for next year that could be used for forest play programming for families in a home schooling or a blended school year.</p>	<p>Lexi to seek clarification on whether K will be full days. We will work with Forest Play to think creatively about how to bring Forest Play to the school in K and all other classes.</p> <p>Lexi and Lindsey to seek meeting with Chris McPhee to discuss accommodating the grade 1 students that are on the wait list and increasing enrollment in the K class.</p>
5	Marketing for Alpenglow	<p>Can we approach teachers for some material to help support our marketing outreach? Teachers may not have time to provide content.</p> <p>ACES members can provide content from the parent perspective on their child's learning experience during online learning.</p>	<p>Maureen to reach out to teachers to see if there is some material/content that they can provide. One piece of content per teacher that we could use will provide sufficient content to cover the remaining weeks of the year.</p> <p>Send content to Jolene for Instagram.</p>
6	Connecting with Families	Survey results indicate that parents are generally doing well. ACES will continue to think about ways to connect with families. AGM is one way to connect.	Message will go to families after the AGM regarding school fees and how we will support stability next year in the context of covid.

7	Maureen	Teachers are providing requests for supplies for next year. We need to submit a Mercurius order.	Maureen will provide cost of order to ACES before submitting it. Maureen will also confirm whether the supplies are for a full year or a half year.
8	School Fees for Next Year	Program fees for next year will be set to reflect the degree of programming that Alpenglw and ACES are able to offer.	
9	AGM	ACES to prep for AGM.	Lexi to send meeting invite to ACES membership for AGM. Lexi to draft invite letter. Lexi to include an overview of how to use zoom (housekeeping rules) as an agenda item.
10	Refund Process	Some parents have asked if they can donate the remaining fees for this year to the school, rather than have the refund. We will send a letter to parents that they can have the option of donating their remaining fees to the school.	Maureen to craft letter to ACES parents to let them know about refunds and present the option of a donation.
11	Playground	Wilco sent a contract for Phase 2 construction to CRPS; the playground committee has reviewed it. Everything is progressing. The slides have been ordered. There will an onsite walk through. There are some funds from the grant that the Grade 6 class received; it is to help with water erosion and slope revitalization and management; some terraces will be built with these funds.	Looking for grants to support fundraising in the future. Please send ideas to Jolene.
12	In Camera		
13	Meeting Adjournment 9:33 pm	MOTION – Motion to adjourn by Lexi, seconded by Jolene	