

ACES Meeting Minutes June 27, 2017 CCHS

In Attendance: Lindsey, Lexi, Melanie, Lorna, Amy, Chris and Hans (Chris and Hans departed at 8:15)

Item	Topic	Discussion /Action	Follow Up By Who/ When
1	Call to Order Approve Agenda	Call to Order - Motioned by Lindsey, seconded by Amy Approve Agenda - Motioned by Lindsey, seconded by Amy	
2	Approve Minutes	Approve minutes from May 2, 2017 motioned by Lindsey, seconded by Amy	
3	Assistant Principal Update		
3.a	Hans	Email update sent to Lindsey regarding gathering parents for Friday morning. Kids will be off-site. There is a long list of tasks to be done in classrooms (fixing, moving, organizing). There is a list of specific tasks in a google document. Hans will send Lindsey the link. Friday will be a good opportunity to assess needs and assign tasks. Some can be homework for the summer (fixing toys). Other work the first week of July.	Maureen will send email requesting volunteers. Six parents would be great; a coordinator will be required. Volunteer hours will be assigned.
3.b	Hans	Looking for a parent to organize the Mercurius order when it arrives. Items are listed by classroom or noted as shared resources. The parent will distribute items when they arrive. Date is in August. Last year it was late August. Chris back at school on 21 st of August. Items could be distributed after that.	Need parent volunteers. Up to four people. Email Chris to arrange to get into school.
3.c	Chris	Question whether storage units will be installed in the other side of the school. Chris needs to know whether this is happening by the first week of July.	Check with Nicole to see if she had someone in mind for this. Maureen can put call out.
3.d	Hans	Hans met with Shannon F about the playground. Shannon has gathered intel from Denyne. Shannon has scaled to a short-term plan. Hans shared links for some options. Focus on climbing and hanging. Gaga-ball is another focus. Also working with Jason Ryan from the	Parent consultation on what is done in the space – e.g. feedback from parents to start with one gaga-ball (not two).

		gallery on main street regarding a sign of some sort. The artist would like to come to meet with the students, talk about a story, create a vision. One of the stipulations is that anything that is build has to match CSA standards. Short-term focus needs to fit within the long-term vision for the space.	
3.e	Lexi	What is the role of CRPS in providing funds for playground? Chris – focus of CRPS money is on safety of space – e.g. Deck repairs, camera monitors.	
3.f	Lindsey	Is there an update on the Waldorf mentorship program/support for Alpenglow? Hans – they have not responded and we have not followed up. Priority for September.	Hans will follow up in September.
3.g	Lexi	When will parent council be set up? Chris – September. We can borrow framework from other schools as template for starting this.	
3.h	Chris	Chris will pull together list of how money from CRPS was spent on Alpenglow supplies.	Chris will pull together a list of what was purchased this past school year. Going forward there will be increased communication between Chris and ACES on how funds are used.
3.i	Melanie	Garbage – suggest we use smaller containers and deal with it daily rather than have it build up. Recycling – suggest we use smaller containers and deal with it daily/or frequently rather than have it build up. Chris – could go to smaller containers in the classroom and have students manage it – this is the model used in the high school.	Chris will come up with a plan in August.

3.j	Melanie	What about compost?	Chris – high school has a composter and Alpenglow waste can go into it next year. It was getting repaired for the better part of this year.
3.k	Melanie	Outdoor storage? They are screwed down and need to be cleaned behind.	The storage will be removed as part of the deck repairs below.
3.l	Chris	Plan for deck repairs this summer. Shade is part of the plan.	
3.m	Melanie	Need some signage or otherwise to prevent vehicles from entering playground from west side. Chris – need a long-term solution along the lines of what was done on the east end.	Chris will put orange pilon out.
3.n	Hans	Confirm teachers have access to volunteer site to post volunteer needs.	Lorna will email Maureen to ask her to email teachers with direction on how to access and modify.
3.o	Melanie	Clean up under metal stairs?	Chris will follow up.
3.p	Lexi	Are teachers going for professional development this summer? Chris – no training this summer. Waldorf training is a condition of hiring but not an on-going condition. Amy – ACES has allocated funds to allow teachers to participate in professional development. Idea is to bring resources to Alpenglow rather than sending teachers in various directions. Try to get more value for our investment. Chris – the school calendar has been released and from that we can identify dates and parameters for PD. Chris – there will be a consultation process in the fall around what the school calendar looks like going forward. Role for ACES and parent council in weighing in on what the calendar looks like.	ACES as well as parent council needs to work with Chris and Hans to develop a professional development plan. Chris will start process by identifying dates for potential PD as well as think creatively about how to accomplish PD while supporting teachers (and associated budgets for options). Hans will follow up with Calgary Waldorf on a possible role for the school in mentoring etc.

3.q	Melanie	Can CCHS and Alpenglow have a shared BBQ locked on the deck? Chris – easier to go with rented/borrowed. Maintenance is an issue. Use by random people is an issue.	
4	President Update		
4.a	NA		
5	Maureen Update		
5.a	NA		
6	New Business		
6.a	Parent survey and conversation cafe	These need to be compiled, reviewed by ACES, and distributed to parents.	Lorna will touch with Lana to see if she has a student that can compile results. Lorna will get café results from Ronna. Lorna will report back to ACES.
6.b	Canoe building community initiative	Request from Graeme for ACES to support a canoe building program for parents, teachers, and school staff to participate in. Discussion – the request was considered in light of our vision and mission. Concern that it lacks involvement of children. Concern that it has not been budgeted for. Budget request denied at this point. We are supportive of idea. This is an item that is project-based and we can help with fundraising if that is of interest.	Lindsey will circle back to Graeme with response. Graeme to follow up with Lexi if fundraising support is desired.
6.c	Lindsey	Need a process for teachers to submit requests for funds in a systematic way.	ACES will put out a call to teachers at 4 month intervals for funding requests.
6.d	Lindsey	We need to assign a person to manage the cataloguing of Alpenglow classroom items and resources. Chandi did this in past. She has an app on her phone. Proposal for direct at large to take this on.	Lindsey will connect with director at large to test interest. Lindsey will connect with Chandi to coordinate hand-off.
6.e	Amy	Flutes – we budgeted for flutes for grades 1 and 2 for upcoming year. They will move up with those students. Once they get to grade 4, the	

		flutes will cycle back to grade 1. ACES will just need to maintain inventory going forward.	
6.f	Lindsey	Need to do a card for Pam and a gift for Chandi.	Lindsey to coordinate gift. \$50 budget for gift. Lorna to coordinate card for Pam.
6.g	Melanie	Broken maypole – needs to be removed from roof, ribbons need to be dismantled. Would be best to store at Alpenglow.	Melanie to talk to Chris about whether it can be stored at Alpenglow. Melanie to talk to Ronna about what the dimensions should be for the maypole. Melanie will send dimensions to Amy. Amy can ask Alpine Precision about a tree. Melanie to provide Amy with location for delivery of tree.
6.h	Melanie	Thank you cards for Springfest are required.	Melanie will get cards, Lexi will sign them.
6.i	Melanie	Need an MC for the raffle draw. Highlight what the various fundraising initiatives brought in.	Lorna to do this.
6.j	Melanie	Melanie to put together some summer homework projects for parents that need options for volunteer hours (e.g. collect rocks, collect wood).	Melanie will provide details and have projects on hand at year end potluck.
6.h	ALL	MOTION – Lindsey nominated Melanie to be Community Development, seconded by Lorna, all in favour, none opposed.	
6.i	Current ACES activities, priorities, gaps and strategies	Deferred.	
6.j	Budget updates and priorities	Going forward we should have a budget variance report line item at each meeting.	
6.k	Fundraising plans and priorities	Deferred.	

6.l	Board communications	Deferred.	
6.m	Board member commitments and expectations	Deferred.	
6.n	Board member job descriptions	Deferred.	
6.o	Lexi	In light of number of items noted above that need to be addressed, Lexi proposes a one day planning session to set us up for next year. We would cover the items above, identify activities for parent council, identify each other strengths, etc.	We will meet on August 22 nd for regular council meeting at 5pm at the Iron Goat. We can identify a date for an all day meeting at that time.
7	Committee Reports		
7.a	Chandi (via email to Lindsey)	Do we want to sell or give items from ECP to Roots and Wings (items include: small fridge, handwashing station, sand table, a large bulletin board, emergency safety ladder). MOTION: Lorna motions to donate items, seconded by Lindsey.	
8	Meeting Adjourned – Motioned by Lindsey, seconded by Amy		